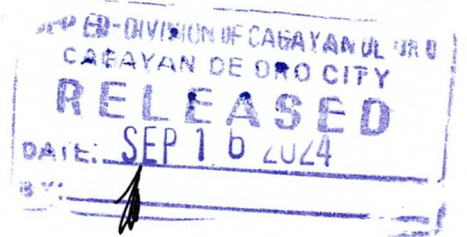




Republic of the Philippines  
**Department of Education**  
REGION X

**DIVISION OF CAGAYAN DE ORO CITY**

Office of the Schools Division Superintendent



September 16, 2024

Division Memorandum

No. 691, s. 2024

**CORRIGENDUM TO DIVISION MEMORANDUM No. 608, s. 2024 RE:  
ORIENTATION OF THE NEWLY HIRED TEACHING PERSONNEL FOR  
SCHOOL YEAR 2023 - 2024**

To: All Newly Hired Teachers for the SY 2023 – 2024 (1<sup>st</sup> Batch)  
Selected EPS & PSDS  
Selected Specialist  
This Division

1. The field is hereby informed of the venue of the conduct of the Orientation of the Newly Hired Teaching Personnel will be at Pearlmont Hotel, Limketkai Drive, Lapanan, Cagayan de Oro City.
2. For your guidance, information, and compliance.

  
**ROY ANGELO E. GAZO**  
Schools Division Superintendent



**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Mobile No:** +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)  
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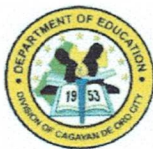


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**ORIENTATION PROGRAM MATRIX FOR NEWLY HIRED TEACHING  
PERSONNEL FOR ACADEMIC YEAR 2023 - 2024**

|               | Day 1                                                                                                   | Day 2                                                                                            | Day 3                                                                                   |
|---------------|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 8:00-9:00     | Program<br>Prayer<br>Pambansang Awit<br>Messages                                                        | Topic 8:<br>D.O.31, s.<br>2020<br>GRADING<br>SYSTEM<br>Speaker: Jinky<br>Arnejo                  | Topic 15:<br>ORIENTATION<br>OF MELCS<br><b>VALUES</b><br>Speaker:<br>Rochelle<br>Luzano |
| 9:00 – 10:00  | Topic 1: DepEd<br>Vission, Mission,<br>Core Values<br>Speaker: DM Aves                                  | Topic 9:<br>EARLY<br>LANGUAGE<br>LITERACY<br>AND<br>NUMERACY<br>Speaker:<br>Margie<br>Andrade    | Topic 16:<br>ORIENTATION<br>OF<br>MELCS <b>AP</b><br>Speaker: Sylvio<br>Carciller       |
| 10:00 – 11:00 | Topic 2: DepEd<br>Organizational<br>Structure &<br>School Processes<br>Speaker: Rosalio<br>R. Vitorillo | Topic 10:<br>SPECIAL<br>EDUCATION,<br>MULTI<br>GRADE,<br>EDUCATION<br>Speaker:<br>Shirley Merida | Topic 17:<br>ORIENTATION<br>or<br>MELCS<br><b>SCIENCE</b><br>Speaker:                   |
| 11:00 – 12:00 | Topic 3: Teaching<br>as a Profession &<br>as a Vocation<br>Speaker: Audie S.<br>Borres                  | Topic 11:<br>R.A. .6713 –<br>CODE OF<br>Conduct &<br>Ethical<br>Standards<br>Speaker: R.<br>Aclo | Topic 18:<br>ORIENTATION<br>OF MELCS<br><b>MATH</b><br>Speaker: Ray O.<br>Maghuyop      |



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|                                   |                                                                                                     |                                                                                               |                                                                                    |
|-----------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| 12:00 –<br>1:00<br>LUNCH<br>BREAK |                                                                                                     |                                                                                               |                                                                                    |
| 1:20 –<br>2:20                    | Topic 4:<br>Philippines<br>Professional<br>Standards for<br>Teachers<br>Speaker: Marife A.<br>Ramos | Topic 12:<br>Child<br>Protection<br>Policy/Safe<br>Spaces Act<br>Speaker:                     | Topic 19:<br>ORIENTATION<br>OF<br>MELCS <b>TLE</b><br>Speaker: John<br>Mingo       |
| 2:25 –<br>3:25                    | Topic 5: Magna<br>Carta for Public<br>School Teachers<br>Speakers:<br>Milagros<br>Recamadas         | Topic 13: :<br>Salaries &<br>Other Benefits<br>Speaker: Risa<br>Bea Socorro<br>Borres         | Topic 20:<br>ORIENTATION<br>OF MELCS<br><b>ENGLISH</b><br>Speaker:<br>Phoebe Taruc |
| 3:30 –<br>5:00                    | Topic 6: Enhanced<br>School<br>Improvement<br>Plan<br>Speaker: Charlyn<br>S. Baylon                 | Topic 14:<br>LEARNER<br>INFORMATION<br>SYSTEM(LIS),<br>DepEd Forms<br>Speaker: R.<br>Megollas | Topic 21:<br>ORIENTATION<br>OF<br>MELCS <b>MAPEH</b><br>Speaker: J.<br>Eluna       |



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